

# TUESDAY, SEPTEMBER 1, 2015

## MINUTES

### Dufief Elementary School PTA Executive Board Minutes

September 1, 2015

The meeting was called to order by Yonat Lurie at 6:45pm

#### **In attendance**

Danielle Carrick, Daniel Russ, Jenn Nakashima, Brett Mascott, Leilani Micalizzi, Lauren Su, Yonat Lurie, Marcy Waxman, Rob Kemp, Heather Handel, Aashima Mehta

Yonat reported that the changes this school year will be that executive meetings will occur 15 minutes prior to each regular meeting. At school events, the PTA will provide name tags for parents. The PTA agendas this year will have a time listed for each agenda item. Mailboxes of each officer are located in the copy room.

Rob Kemp passed out the proposed final PTA budget that will be voted on tonight at the PTA regular meeting.

### Dufief Elementary School PTA Minutes

September 1, 2015

The PTA Meeting was called to order by Yonat Lurie at 7:03pm.

In attendance:

Danielle Carrick, Marcy Waxman, Daniel Russ, Jenn Nakashima, Leilani Micalizzi, Rod Allsopp, Rob Kemp, Kim Brock, Lauren Su, Heather Handel, Bethany Dame, Katharine Suettinger, Sandra Toledo, James Noon, Allyson Mitchell, Toby Salahuddin, John Restrepo, Diana Leon, Anindila Dongupta, Aashima Mehta, Tricia Banaszewski, Yong Guong, Karen Mason, Shaheen Somji, Flor Clark, Silvia Bradley, Yonat Lurie

#### **Approval of Minutes (Marcy Waxman)**

The minutes from June 2, 2015 were provided. There were no changes to the minutes made. Marcy Waxman made a motion to approve the June 2, 2015 minutes, and the motion was

seconded by Dan Russ. The motion was approved unanimously via voice vote. See approved minutes attached.

### **President's Report (Yonat Lurie)**

Yonat Lurie welcomed everyone to the first PTA meeting of the 2015-2016 school year. She introduced the executive board, and stated that PTA Executive Board meetings will occur 15 minutes prior to each regular PTA meeting. Yonat thanked all volunteers for working over the summer and went over what the PTA meetings will look like throughout the year. If we get off track, we will stay on the agenda items.

Yonat invited everyone to the Back to School Picnic tomorrow night, September 2nd. We will have a PTA table with name tags. Yonat is looking for ways to connect new families, possibly have each grade wear a certain color. Allyson Mitchell recommended having areas for each grade with a sign telling people where to go for their child's grade. The volunteers are going to make signs during the PTA meeting tonight.

### **Treasurer's Report (Rob Kemp)**

Rob requested that volunteers email him (and cc Yonat) invoices for reimbursement checks. His email address is [rnkemp3@hotmail.com](mailto:rnkemp3@hotmail.com). Reimbursement checks will not be on a formal schedule, but he is easy to contact, and he plans to give reimbursements quickly.

On July 20, 2015, Majorie Veizis, and Rob audited last year's books and they were in good shape. Every month he will have a treasurer's report which shows where the PTA is at with regard to the budget. Rob handed out a summary (see attached). This year's budget is based on the last 2 years. Cash balance is \$18,000 right now. Rob handed out proposed budget (see attached).

A question was asked about why the PTA gives money to Wooton for their prom. Rob answered that all schools give money to Wooton for their prom.

A motion to approve the proposed budget was made by Dan Russ, and seconded by Sylvia Bradley. The budget was adopted unanimously via voice vote.

### **1<sup>st</sup> VP Report, Educational Programs (Jennifer Nakashima)**

**Before and After School Programs - Jennifer distributed Dufief ES Fall Extracurricular Offerings Sheet (see attached). She explained that all of the PTA offerings are a pass through and the PTA does not make money from these programs. Sports programs do not coordinate with PTA (ex: MSA). The PTA is working on setting up a dance class, art class, and Spanish class – we need parent volunteers to run these programs. If your child was part of the piano program, it is on hold for now. Please talk to Jenn if you would like to be a parent volunteer for this program.**

Artist in Residence Program – We approved an artist, Kevin Reeves. He is coming in February, and working primarily with 5<sup>th</sup> graders. He will do assemblies and mini classes with other grades. He is a mobile artist. He will move with the school to the new building when Dufief is renovated. There will always be an artist in residence with the 5<sup>th</sup> grade classes. This is a separate line item in the budget, so it doesn't take away from other assemblies. Mr. Reeves has a book he provides to the teachers to tie into common core. Jennifer will see how this connects with instrumental music.

### **2<sup>nd</sup> VP Report, Social Events (Leilani Micalizzi)**

Social Action Programs –

- a. Original Artworks – Projects will be from the first semester this year instead of second semester. Parents can order online and the art gets shipped to the school.
- b. School box recycling project – Janet Repie is organizing this program – more information to come. The project involves shoes sent to another country and we get a letter back.
- c. Crayola - If we have old markers, we can send them to Crayola to keep them out of landfills. There is also a program for crayons, where they can be recycled into new crayons. An update will be given at the next meeting.
- d. Anyone who has a passion for social action idea, please let Janet Repie know.
- e. Ronald McDonald House – Students can cook meals to participate in this program. Yonat will mention this to Janet.
- f. Martha's table is looking for donations of sandwiches. We have done bagged lunches before at Dufief. Children can volunteer their time. Yonat will email Janet with these ideas, and will see if we can get Frost kids to help for SSL hours.

Sunshine Committee – We need 5<sup>th</sup> grade parents to volunteer.

Shopping Dollars –. The PTA obtains money from Giant bonus card and Harris Teeter Vic card to benefit the school. Also, Target cards can be registered, and Amazon Smile. We earned over \$2,500 with Giant last year. There will be table to sign up at the Back to School Picnic and on Facebook.

### **3<sup>rd</sup> VP Report, Social Events (Aashima Mehta)**

Aashima reported that we need volunteers for the Back to School Picnic on September 2nd. If parents want to chair or volunteer for other social events, please contact Aashima. All sign ups will be through Sign Up Genius this year.

### **Membership Report (Heather Handel)**

Heather reported that PTA membership is \$30 for individuals, or \$50 for couples this year. We need every teacher as a member. Teachers get \$10 per student back from PTA to buy supplies, etc. We pay local, state and national dues with membership funds, and we pay for the directory.

Parents get one directory for joining the PTA, and they can buy another directory if they choose. The PTA also asks for direct donations of \$40 per child. The PTA does not make the kids do any fundraising or sales during the school year, and instead we depend on direct donations to help keep PTA programs going. The deficit of \$8,000 in the budget is helped with the direct donations. Teachers will send a PTA form home with students.

#### **Wooton Cluster Report (Lauren Su)**

Lauren reported that she meets with other cluster reps to go over information about what is going on at the various schools in the Wooton cluster.

Rachel Carson is overcrowded, so there is a study to see if those children should come to Jones Lane or Dufief. There is a meeting on September 30<sup>th</sup> from 7-9pm at Quince Orchard High School to discuss the feasibility of moving the kids to other elementary schools.

#### **MCCPTA Delegate Report (Daniel Russ)**

Dan stated that MCCPTA is a county wide lobbying organization trying to improve education in MCPS. There is another slot open for a parent volunteer from Dufief. MCCPTA meets on the 4<sup>th</sup> Tuesday of each month.

#### **Principal's Report (Brent Mascott)**

Class Compliment Program – Since the children work really hard, the staff wants to recognize them. Staff can give a class compliment for a class that cleans up, is quiet in the hallway, etc. If they receive a certain number of compliments, they get a reward for the class.

Bucket Filling - Each class has a bucket, and paper they can fill out to recognize their classmates. Kids can bring them home, and they will read them during morning announcements.

Fire Drill – The first fire drill is tomorrow at 2:00pm. The teachers will review where the children go. They do one the first week of school, and then each month after that. They are meeting with the MCPS cluster to determine the drills they will do including; 1) shelter drill - the children have to stay inside the building; and 2) lock down drill - where the kids lock down in their classrooms. The school must do these drills in the first 30 days of school, and there are 3 more during the year. The kindergarten teachers may do a practice run with the children.

Kindergarten – There are 32 kindergarten families this year. For reading, writing, math, social studies, and all specials except for PE, they will be split into 2 classes.

Recess Before Lunch – Dufief flipped recess before lunch this year. Kids get hand sanitizer before lunch.

The annual Disabilities Week starts on October 5<sup>th</sup>. The theme of the week is to celebrate people with disabilities.

Technology – Chrome Books are available to children in all grades. Teachers are using this to compliment learning.

**Old Business**

None reported.

**New Business**

The next PTA meeting starts on October 6<sup>th</sup> at 6:30pm with a presentation by MCPS regarding the construction of Dufief. Next Thursday, there may be a meeting with MCPS after school about the construction. This is a tentative meeting.

Bethanny Dame reported about the Box Top program – The PTA collects box tops, and each month the PTA will do a drawing to see who brought in the most box tops. Please write your child's name on the back of the box tops, and send them to school. For the names that get drawn, the child gets a gift card.

Motion to adjourn was made by Jennifer Nakashima, and seconded by Allyson Mitchell at 8:00pm and was passed unanimously via voice vote.

To be approved on October 6, 2015.

Minutes taken by Marcy Waxman