

DuFief Guidelines for Recess Volunteers

Goal for Recess Volunteers: To help provide a safe, fun environment for the children at recess.

Sign in and get a volunteer or visitor badge from the office.

Report to the All Purpose Room where you will then help escort children to the playground. Once outside, playground aides will let you know which area you will monitor (field, blacktop, etc.).

- Circulate among the students; watch the perimeter of the area to make sure nobody wanders too far.
- Watch for balls that go down a hill or into the parking lot. Children should not retrieve a ball from the parking lot or from down a hill without permission and supervision.
- Children are only permitted to play soccer and other games involving running in the grassy areas due to safety. On days when the grass is wet and off limits, children should not be permitted to run on the blacktop.
- Children needing to use the restroom, to get a drink or go to the nurse need permission from an aide.
- Follow school and MCPS recess rules (for example, monitor climbing equipment carefully - nobody should be on top of equipment).
- Report injuries and behavior issues to the aides.
- Report any strangers to the aides. All adults must have an MCPS or DuFief visitor/volunteer badge.
- Each aide will blow a whistle at the end of recess; students will put away balls or other equipment and line up on the blacktops or near their classroom doors. Volunteers should help maintain order and help put equipment away, as instructed by aides.

Important points to keep in mind:

- As there are different playground areas, you will be asked to monitor an area where there is the greatest need (Note: this may not necessarily be where your child is playing).
- Please do not bring other children with you when volunteering, so that you may keep your full attention on the children.
- Please do not use your cell phone or Blackberry except in the case of emergency.
- Please do not share confidential information relating to children at recess with others outside of school (i.e., neighbors, friends) in order to respect privacy of children and their families.

Bottom Line: The students are encouraged to have fun at recess while being considerate of others -volunteers can help make this happen. Recess volunteers are an extra set of eyes to ensure the children's safety and an extra set of hands to tie shoes, zip jackets, retrieve a ball, etc.

PLEASE NOTE: WHEN THERE IS INDOOR RECESS DUE TO INCLEMENT WEATHER, RECESS VOLUNTEERS MAY NOT BE NEEDED. Please call the school office at 301-279-4980 to check and see status of recess for the day.

THANK YOU FOR VOLUNTEERING